

**SHORT TERM TENDER DOCUMENT FOR REMOVAL OF GLAZING
WINDOWS AND SUPPLY OF FABRICATION MS WINDOWS,
REPLACEMENT OF OLD BROKEN GLASSES AND WINDOWS mainly on
the 4TH FLOOR and other Floors of KEONICS IT PARK, SHIVAMOGGA.**

**TENDER CONDITIONS FOR SUBMISSION OF TECHNICAL BID & PRICE
BID**



Regd Office: 2nd Floor, TTMC "A" Block, Shanthinagar,

K H Road, Bangalore – 560 027

KARNATAKA STATE ELECTRONICS DEVELOPMENT CORPORATION LTD.,

Regd Office: 2nd Floor, TTMC "A" Block, Shanthinagar, K H Road, Bangalore – 560 027

No: KSEDC/ITPS/001/2018-19

Date: 28.11.2018

SHORT TERM CLOSED TENDER NOTIFICATION

KEONICS invites short term Tender from Vendors/Fabricators/Contractors having expertise and experience in **"Removal of fixed glazing windows and supply of Fabrication MS Window Frame with powder coating, Supply of lmax inches of 24" left & right with fixing of silicon and handle for each windows around 25 No.s"** on 4th and other Floors of KEONICS IT Park, B H Road, Machenahalli, Nidige Post, NH 206, Shivamogga - 577222.

Both Technical and Price Bid should be submitted at KEONICS, Regd Office, Assets Division : 2nd Floor, TTMC, A Block, Shanthinagar, K H Road, Bangalore – 560027.

Detailed Scope of work is mentioned in the tender.

The tender shall be a two bid system. Further details can be obtained from web site – www.keonics.in or in person from the undersigned.

Date of Commencement of Tender	:	28.11.2018
Last Date for Submission of Tender	:	04.12.2018 03:00 PM
Date of Opening Technical Bid	:	05.12.2018 11:00 PM
Contact Person	:	Smt. R. Chandrikadevi
Designation	:	Manager i/c - Assets
Mobile No	:	9731560714
Contact Person in Shivamogga	:	Sri. Sudhakar Naik
Designation	:	Asst. Manager - Technical
Mobile No	:	9731560732

Place of Opening the Tender

KEONICS HO, 2nd Floor, TTMC "A" Block, Shanthinagar, K H Road, Bangalore – 560 027

Sd/-

DIRECTOR (OPERATIONS)

Scope of Work

1. Scope of Work is to **“Removal of fixed glazing windows and supply of Fabrication M S Window Frame with powder coating, Supply of 1max inches of 24” left & right with fixing of silicon and handle for each windows around 25 No.s”** on 4th Floor of KEONICS IT Park , Shivamogga.
2. **Replacement of some old broken glasses/ windows and handles with new ones and if any additional related work in 1st, 2nd and 3rd Floors of KEONICS IT Park, Shivamogga if any.**

The prospective bidder should demonstrate the solution before opening of commercial bid.

The Bidder should inspect the premises of the work execution at KEONICS IT Park, B H Road, Machenahalli, Nidige Post, NH 206, Shivamogga – 577222 before applying for the bid.

1 TERMS & CONDITIONS OF THE TENDER

1.1 KEONICS reserves the right to reject/accept or withdraw any part or full tender(s) without assigning any reason whatsoever. The decision of the Managing Director, KEONICS is final and unquestionable.

1.2 KEONICS reserves the right to award the contract to deserving parties either in full or in parts. The decision of Managing Director, KEONICS is final and no enquiry will be entertained in this regard.

1.3 Bids should be complete in all respects and incomplete bids will be summarily rejected. No clarification will be taken by KEONICS in this regard.

1.4 Canvassing in any form entails the bidder’s disqualification. Any bidder found influencing or intimidating other bidders/Tender process is liable for disqualification.

1.5 Where the bidder makes counter terms and conditions of business, the tender shall not be deemed responsive, unless KEONICS in its discretion may give specific written acceptance thereof.

1.6 Bidders are advised to understand the magnitude of the job involved for Maintenance of Lifts services before submitting their bids.

1.7 Bidders have to visit KEONICS IT Park, Shivamogga for inspection and to know the conditions of the work to be executed during working hours & days with prior appointment before bidding.

To visit KEONICS IT Park, Shivamogga and any clarification regarding Tender, please contact Smt. R.Chandrikadevi, Manager i/c- Assets , 9731560714 and Sri Sudhkar Naik, Asst.Manager-Technical, 9731560732.

2. **Earnest Money Deposit (EMD):** The successful Bidder shall pay the Earnest Money Deposit of **Rs. 20, 000/- (Rupees Twenty Thousand Only)** in the form of DD in favor of KEONICS, Bangalore at the time of releasing the purchase order.

- The Earnest Money shall be valid and remain deposited with KEONICS for the period of 90 days from the date of opening of Price Bid.
 - No interest will be payable by the purchaser on the Earnest money.
 - The Earnest Money deposited is liable to be forfeited if the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of his Tender.
 - The Earnest Money of the successful tenderer will be returned after the Completion and Satisfaction Report Submitted by the vendor/Contractor/Fabricator.
- 3. B. Technical Bid format:** The bidder shall confirm that the product quoted by the bidder shall be in conformance with the conditions specified.
- 4. Commercial Bid Format:** Bidders shall quote all inclusive prices i.e. price inclusive of Crain Boom Charges, One way Transportation Charges, installation and all other expenses, scaffolding charges, including taxes for delivery and installation per item.
- 5. L1 will be declared as selected as per Specification of scope of the work quoted.**
- 6. Eligibility Requirement:**
- a. Company should be in existence in Karnataka for more than one year. Supported by proof of registration.
 - b. Bidder should have GST Registration supported by document.
 - c. Company must have a total of Rs. 10 Lakhs cumulative turnover for the previous one year, and should be certified by Chartered Account.
 - d. Last financial year balance sheet of 2017-18 and Profit /Loss account should be produced.
 - e. Company should have executed similar type of 2 orders of about 5 lakhs or above [any IT projects].
 - f. **Preference is given to the company, if they have their unit in Shivamogga. Localities of Shivamogga or near by Localites are most considered.**

Note- All the above criteria should be supported by relevant document.

- 7. Payment:** After successful complete execution of the work as per scope mentioned, Inspection and with work completion/Satisfaction Certification .
- 8. Warranty:** The bidder has to provide Two Year Warranty to the materials supplied in the execution of the entire work.
- 9. DELIVERY SCHEDULE:**
- Execution of the work to be done immediately.
- 10. Validity of Quotation**

The quotation should be valid for three months [90 days]

11. KEONICS reserves the right to cancel the tender, without assigning any reason.

Financial Bid :

12. PROFORMA FOR PERFORMANCE STATEMENT

Orders placed by (Full address of Purchaser)	Order No. and Date	Description and Quantity of ordered	Value of Order	Date of completion of delivery as per contract/actual	Remarks indicating reasons for late delivery if any.
1	2	3	4	5	6

Name of the Firm:

Signature and Seal of the Tenderer:

13. Format for uploading Turnover information

Total turnover of the bidder during the preceding one year:

Financial year	Turnover (Rs. in Lakhs)
2017-18	

14. CONTRACT FORM

THIS AGREEMENT made the _____ day of _____ 2018 between _____ (Name of purchaser) (hereinafter called "the purchaser") of the one part and _____ Name of supplier") of _____

(City and country of supplier)(Hereafter called the Supplier of the other Part

WHERE AS the purchase is desirous that certain goods and ancillary services viz ,

_____ (brief description of goods and services) and has accepted a tender by The supplier for the supply of those goods and services in the sum of _____ (Contract price in words and figures)(Hereinafter called "the contract price")

NOW THIS AGREEMENT WITNESSTH AS FOLLOWS:

- 1) This agreement words and expression shall have the same meaning as are respectively assigned to them in the conditions of contact referred to.
- 2) The following document shall be deemed to form and be read and construed as Part of this Agreement, viz,

- (a) The tender form and the price schedule submitted by the tenderer
- (b) The schedule requirements
- (c) The Technical specifications
- (d) The General conditions of contract
- (e) The Special condition of the contract
- (f) The purchaser's Notification of Award.

3) In consideration of the payments to be made by the purchaser from the supplier as Hereinafter mentioned the supplier hereby covenants with the purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with provisions of the contract.

4) The purchaser hereby covenants to pay the supplier in consideration of the provision of the goods and the remedying of defects therein, the contract price or such other sum as may become payable under the provision of the contract at the times and in the manner prescribed by the contract.

TOTAL VALUE

DELIVERY SCHEDULE

IN WITNESS where of the parties here to have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed sealed and Delivered by the said

(Purchaser)

In the Presence of _____

Signed sealed and Delivered by the said

(Supplier)

In the Presence of _____

15. Procedure to Submit Tender Documents

For submission process, bidder should view the Bid document in www.keonics.in. Bidders are required to submit the documents (Hard copies) along with financial bid are to be submitted to the KEONICS Regd. Office, Assets Division in sealed cover. On the top of the cover tender name of the Tender to be specified. Managing Director, KEONICS has the sole right to accept or reject any tender.